



# Audubon Lake Homeowners Association

## TREE REMOVAL REQUEST FORM

*See back of form for replanting guidance*

REQUEST DATE: \_\_\_\_\_

PETITIONER'S NAME: \_\_\_\_\_

PETITIONER'S ADDRESS: \_\_\_\_\_

Number and type of tree(s) to be removed [include diagram]: \_\_\_\_\_

Replanting plan [include diagram] \_\_\_\_\_

The reason for removal (check all that apply):

Obviously diseased

Proved to be diseased (signed statement from licensed arborist is required)

Obstructs the construction of an ACC-approved property modification

Danger to the home within ACC-approved measurements (see back)

Damaging, or imminent likelihood to create damage, to concrete or home foundation

Other: \_\_\_\_\_

By signing this form, I agree that:

- I will not deviate from the plans and specifications approved by the ACC without prior written consent.
- I acknowledge I have six months to commence the work and one year to complete it. Otherwise, I must re-submit to the ACC for approval and may be subject to fines.
- I will ensure all vendors and contractors do not park on the grass; and I acknowledge I am responsible for promptly repairing any damage they or their vehicles cause to any properties in Audubon Lake.

PETITIONER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

ACC APPROVER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

*Please submit 1) this completed and signed form and 2) a sketch or visual diagram (preferably using a site plot) showing the location of trees and replanting plans to the ACC at **audubonlakeACC@gmail.com** or P.O.Box 1361, Mandeville, LA 70470.*

# ARCHITECTURAL CONTROL COMMITTEE

## OVERVIEW OF TREE REMOVAL PROCESS AND GENERAL EXPECTATIONS

Updated: July 2020

### ***Greetings Neighbor!***

As outlined in our subdivision's Restrictive Covenants (Article VIII, Section I), homeowners must receive written prior approval before removing any trees. The purpose is to maintain the heavily wooded and leafy appearance of the neighborhood. A tree is defined as a plant with a trunk at least 8 inches in diameter at 2 feet above the ground.

### **Basic Process**

Upon receipt of a tree removal request form by the ACC, the members of the committee will:

1. **Review for Completeness.** The ACC will review the form and submitted sketch or plot diagram to ensure all needed information is present. If it is not, we'll ask the homeowner to resubmit with the missing information.
2. **Conduct a Site Visit:** If there is a question as to whether or not to approve, the ACC will work with the homeowner to conduct an in-person visit to discuss the plans. A minimum of two ACC committee members will attend the site visit. This visit might prompt suggested changes to the request.
3. **Approve or Deny.** The ACC will vote electronically on your final submittal. Approval requires a majority vote.
4. **Respond to Homeowner.** Per the Covenants, the ACC has up to **30 days** to respond with a decision once a complete request is received. We will inform you that we either approved or denied your request. If denied, we will provide the reasons for the decision.

### **Danger Trees:**

The ACC will try to err on the side of supporting the homeowner if a tree is believed to be a danger to the home. However, trees that are clearly out of range will not be approved for removal. For example, a 150' tree that is 50' away from the house would likely be approved. A 100' tree that is 125' away would likely not get approved.

### **Replanting Guidelines:**

Replanting plans should include the promise from the homeowner to replace from 33% to 100% of the trees removed to be placed anywhere on their lot, based on the tree density of their lot, type of tree removed and type of tree to be used as a replacement.

- General ratio to be considered for densely populated lot: Minimum 1-1 hardwood, 1-3 pine or softwood. (It is desirable to replace 1-1, but consideration must be made for densely populated lots.)
- General ratio to be considered for sparsely populated lot: Minimum 1-1 all trees.
- A half acre lot is considered sparsely populated if it contains 12 - 15 total trees or less depending on type of tree.
- An acre lot is considered sparsely populated if it contains 24 - 30 total trees or less depending on type of tree.
- In assessing the number of trees when considering a sparsely populated lot, there needs to be some discretion on the part of the homeowner and the ACC as to the size (diameter at maturity) of trees on each specific lot.
- We realize that type of trees is a variable in determining density of lot.
- Although the installation of a pool or construction upon a lot does not exempt the homeowner from replacing trees, special consideration must be taken in the case of densely populated front and side yards.

**Questions or Concerns?** Contact the ACC at [audubonlakeACC@gmail.com](mailto:audubonlakeACC@gmail.com)